

BOROUGH OF REIGATE AND BANSTEAD
EMPLOYMENT COMMITTEE

Minutes of the **adjourned** meeting of the Employment Committee held in the Front Committee Room - Town Hall, Reigate on 10 July 2019 at 6.00 pm.

Present: Councillors V. H. Lewanski (Chair), J. S. Bray, S. McKenna, C. M. Neame and T. Schofield (Substitute).

17. MINUTES

RESOLVED that the Minutes of the meeting held on 20 June 2019 be approved as a correct record and signed.

18. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Apologies for absence were received from Councillor M.A. Brunt, who was substituted by Councillor T. Schofield.

19. DECLARATIONS OF INTEREST

None.

20. ANY OTHER URGENT BUSINESS

None.

21. EXEMPT BUSINESS

RESOLVED that members of the Press and Public be excluded from the meeting for the following items of business under Section 100A(4) OF THE Local Government Act 1972 on the grounds that: (i) it involved the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12A of the Act; and (ii) the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

22. APPOINTMENT OF HEAD OF FINANCE (SECTION 151 OFFICER)

It was noted that the appointment of Head of Finance was the responsibility of the Chief Executive and that the Committee's remit was to consider if the candidate was suitable to be appointed as Section 151 Officer.

The short listing process undertaken during the Assessment Day had involved a panel interview, with presentation, chaired by the Chief Executive, informal meetings with Heads of Service and direct reports and an informal meeting with Directors.

Penna Consultancy had supported the recruitment process leading up to the Assessment Day. The Chief Executive, Director of People, Interim Head of Finance

and Assets, Head of Organisational Development, Head of Legal and Governance, and Human Resources Operations Manager attended the meeting to support the Committee.

During the interview process the remaining candidates were asked a set of predetermined questions. Following which candidates were given an opportunity to ask questions.

Following the interviews, the Committee debated the merits of each candidate, based upon the written information before them and the outcomes of the formal interview process.

RESOLVED that the meeting be adjourned until 18 July 2019 to allow further consideration of the merits of the remaining candidates.

The Meeting closed at 7.25 pm